
● **Systems for retaining and managing information regarding the performance of duties by directors of the Company**

- Store and manage documents and other information relating to the execution of responsibilities by directors properly, according to internal rules.
- Respond appropriately to requests for reviews of the information defined above by directors and corporate auditors.

● **Regulations and other systems regarding the management of risk of loss by the Company and its subsidiaries**

- Implement company-wide systems, with the Risk Management Committee to play a central role and manage the risk surrounding our business precisely.
- Upon the discovery of an incident that can cause large-scale damage, assemble a General Task Force and address the issue properly.
- Ensure the safety of transportation proactively under Supervisory Safety Management Committee.
- Carry out appropriate and timely disclosure when risk is detected or identified.

● **Systems for ensuring the efficient performance of duties by directors of the Company and its subsidiaries**

- Adopt an executive officer system and strengthen the supervisory function of the Board of Directors and improve their decision-making properly and efficiently.
- Each business segment performs its duties within the scope of authority and responsibility defined in the Company rules and in accordance with the medium-term management plans and the department policies and budget for the respective fiscal year.
- Assess and control corporate performance properly, using unified company-wide indicators.
- As part of the internal control system, the Audit Office, under the direct control of the Executive President, audits each business segment routinely and reports the results directly to the Executive President and the auditors.
- Establish the Group's medium-term management plan for a period of three years and define the priority issues and cash flow allocation of the Group to embody the plan.

● **Systems for reporting to the Company on matters regarding the performance of duties by directors of subsidiaries**

- Based on the Group Companies Management Regulations, establish the Group's quick reporting system to communicate to the Company on priority matters including implementation of the medium-term management plan, the state of business execution and the financial situation, as well as facilitate the Group's information-sharing among the Board of Group Company Presidents.

● **Matters regarding employees designated by the auditors of the Company to assist with their job responsibilities, if such a designation is requested**

- Set up the Corporate Auditors Office staffed by approximately four full-time employees to assist the standing auditors.

● **Matters regarding the independence of employees in the previous paragraph from directors and systems for ensuring the effectiveness of instructions given to these employees**

- Employees assigned to the Corporate Auditors Office carry out their duties according to instructions from standing auditors.

● **Systems for reporting to auditors of the Company by directors and employees of the Company, or directors, auditors and employees of its subsidiaries, or parties who receive reports from the same**

- Develop a framework according to which standing auditors of the Company check important matters sequentially through minutes of meetings of executive officers and internal documents requesting approval.
- Directors and others report on the state of business execution and other important matters to auditors, as needed.
- The internal audit department of the Company reports routinely on an audit plan and the result of the audit to auditors and facilitates mutual information-sharing.
- Enhance the system for monitoring the soundness of management by establishing the Odakyu Group Auditors Liaison Committee, including standing auditors of the Company, to receive reports on the state of business management from auditors, top management and management departments of the Group companies. The standing auditors also receive reports on the state of the Compliance Hotline as part of the internal reporting system from employees of the Company.

● **Systems for ensuring that reporting parties in the previous paragraph do not receive unfair treatment as a result of such reports**

- Prohibit any retaliation against reporting parties as a result of such reports in accordance with the Compliance Hotline Regulations adopted by the Company and its subsidiaries.

● **Matters regarding the procedures for advance payments or the reimbursement of expenses incurred in relation to the performance of the duties by the auditors of the Company and any other policy for processing of costs and obligations incurred in relation to the performance of their duties**

- Directors are expected to cooperate with audits. The Company budgets the expenses incurred in relation to the audits to ensure effective audits by auditors.

● **Other systems for ensuring effective audit by auditors of the Company**

- Develop a framework according to which auditors attend important meetings, and strengthen the provision of information to auditors and enhance its propriety.
- Construct systems for promoting cooperation between auditors, the internal audit department and accounting auditors.